

# Public Document Pack



## MAJOR CONTRACTS GOVERNANCE GROUP TUESDAY, 15 SEPTEMBER 2020

A MEETING of the MAJOR CONTRACTS GOVERNANCE GROUP will be held on TUESDAY, 15 SEPTEMBER 2020 at 2.00 pm.

The meeting will be conducted remotely by Microsoft Teams live event. A link will be provided on the Council's website before the meeting.

J. J. WILKINSON,  
Clerk to the Council,

9 September 2020

BUSINESS		
1.	<b>Apologies for Absence</b>	
2.	<b>Order of Business</b>	
3.	<b>Declarations of Interest</b>	
4.	<b>Minute (Pages 3 - 4)</b>  Minute of the Meeting of the Major Contracts Governance Group held on 3 March 2020 to be noted. (Copy attached.)	2 mins
5.	<b>Any Other Items Previously Circulated</b>	
6.	<b>Any Other Items which the Chairman Decides are Urgent</b>	
7.	<b>Items Likely To Be Taken In Private</b>  <b>Before proceeding with the private business, the following motion should be approved:-</b>  <b>“That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 8 of Part 1 of Schedule 7A to the aforementioned Act.”</b>	
8.	<b>Minute (Pages 5 - 6)</b>  Private section of the Minute of the Meeting of the Major Contracts Governance Group held on 3 March 2020 to be noted. (Copy attached.)	2 mins

	<b>SBc CONTRACTS BUSINESS</b>	
9.	<b>SBc Contracts Trading Operation Update</b> (Pages 7 - 22)  Consider report by Executive Director Finance & Regulatory. (Copy attached).	30 mins
	<b>CGI BUSINESS</b>	
10.	<b>CGI Update</b> (Pages 23 - 50)  Consider CGI Performance Briefing. (Copy attached).	20 mins

#### NOTES

1. Timings given above are only indicative and not intended to inhibit Members' discussions.
2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.

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**Membership of Committee:-** Councillors M. Rowley (Chair), G. Edgar, J. A. Fullarton, T. Miers, D. Moffat, E. Thornton-Nicol and T. Weatherston

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Please direct any enquiries to Judith Turnbull Tel No. 01835 826556  
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**SCOTTISH BORDERS COUNCIL  
MAJOR CONTRACTS GOVERNANCE GROUP**

MINUTES of Meeting of the MAJOR CONTRACTS GOVERNANCE GROUP held in Council Chamber, Council Headquarters, Newtown St Boswells on Tuesday, 3 March 2020 at 2.00 pm

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Present:- Councillors R Tatler (Chairman), D Moffat, E Thornton-Nicol, T Weatherston.

Apologies: Councillors G Edgar, J Fullarton.

In attendance: Chief Officer Roads, Contracts Manager, Quantity Surveyor, Principal Internal Auditor, Democratic Services Officer (J Turnbull).

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**1. MINUTE**

There had been circulated copies of the Minute of the meeting of the Major Contracts Governance Group of 5 November 2019.

**DECISION**

**NOTED** the private section of the Minutes of the Major Contracts Governance Group of.

**2. PRIVATE BUSINESS**

**AGREED** under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business contained in the following items on the ground that they involved the likely Part 1 of Schedule 7A to the Act.

**SUMMARY OF PRIVATE BUSINESS**

**3. MINUTE**

Members approved the Private Section of the Minutes of the Major Contracts Governance Group of 5 November 2019.

**4. SBC CONTRACTS TRADING OPERATIONS UPDATE**

There had been circulated copies of a report by the Chief Officer Roads.

*The meeting concluded at 3.45 pm*

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